



## West Coventry Academy Admission & Appeals

### Applications for a Secondary School Place – September 2021

If you would like to apply for a place in Year 7 starting in September 2021 you should apply to your Local Authority by 31 October 2020. Contact School Admissions if you miss the closing date.

### Applications for a Secondary School Place – any other time

If you would like to apply for a place to start at any time other than the normal point of intake you can find a form on the Coventry City Council website or phone them for a form (<http://www.coventry.gov.uk/admissions> or 024 7697 5445).

### School Admissions Policy

### School Appeals

#### Appeals Timetable 2021

If you have not been offered a place at West Coventry Academy you have the right of appeal against the decision not to allocate your child a place. Accepting the place, you have been offered does not affect your right of appeal.

Appeals are heard by an independent panel. If you want to appeal for a place at West Coventry Academy you should write to:

Chair of Governors  
West Coventry Academy  
Nutbrook Avenue  
COVENTRY  
CV4 9PW

#### Timetable for Appeals 2021: Timetable for hearing admission appeals

#### Closing date for receipt of your written appeal:

#### Your appeal will be heard by:

Students starting secondary  
school in September 2021

21<sup>st</sup> May 2021

23/24 June 2021

Change of school  
(application at any time  
other than initial intake)

20 school days after your  
outcome letter

30 school days after your  
appeal form is received.

#### Appeals received after 21st May 2021 will be heard in September 2021.

You will receive 10 school days' notice of the time and date of the appeal hearing.



Any additional documents you wish to submit in support of your appeal must be received by the clerk at least five days before the appeal hearing. Failure to do this may result in your appeal hearing being adjourned.