



28<sup>th</sup> February 2018

Dear Parent/Guardian

We are looking forward to meeting you at the **Year 10 Parents Evening**, which takes place on **Wednesday 14<sup>th</sup> March** in the school theatre and gym.

Teachers will be available from 4.30pm to 7.00pm to discuss your son/daughter's progress during their first year of their GCSE courses.

You are able to book your appointments online using your son/daughter's first name, surname and date of birth at: <https://westcoventryacademy.parentseveningsystem.co.uk> (also linked on our website). You can book appointments with class teachers by following the on-screen instructions and you will receive confirmation of your bookings via email.

A member of staff from the Inclusion Department will be present to see parents of pupils who have an SIP or any other Specific Educational Needs. Mrs Day, our Careers Advisor will also be in attendance should you wish to discuss Work Experience.

**Year 10 will be sitting their end of year examinations during week beginning 24<sup>th</sup> April.**

These exams will be an important assessment of your son/daughter's progress towards their GCSE grades.

We expect all students to prepare thoroughly for these examinations. In the weeks preceding the examinations we will be focusing on effective revision strategies in registration time. As part of Parents Evening on 14<sup>th</sup> March we will be running a session on how to support your son/daughter to revise. The first twenty-minute session will take place at 4.30pm then repeated at 5.30pm and at 6.30pm. We would strongly recommend that you attend **one** of the sessions and book your parents evening appointments accordingly to enable you to attend.

We look forward to seeing you on 14<sup>th</sup>.

Yours faithfully

Ms A Neofitou  
Acting Deputy Headteacher

Mrs C Palmer  
Year 10 Pastoral Leader