



## Head Boy and Head Girl

Your role is to represent the school and act as an ambassador and role model through your conduct on a daily basis and at whole school events. You will lead the Student Leadership team and chair regular student leader meetings. It is your duty to ensure Student Leaders are supported and you will be accountable for ensuring all student leaders are fulfilling their responsibilities and meeting the expectations of their role. You will liaise with members of staff and the Senior Leadership Team on a regular basis to support the continuing improvement of the school.

### Job Description – Responsibilities of the Head Girl and Head Boy:

- Be a role model around school, in lessons and at extra-curricular events
- Work as a united team with the Deputy Head Boy and Girl and the wider student leadership team
- Oversee the work of the student leadership team; meeting regularly to ensure that assigned duties are being carried out and giving support to student leaders to enable them to work on whole school projects
- Work with Mrs Rodgers and other members of staff to initiate and develop ideas for whole school improvement
- Present and lead in assemblies and other whole school events as required
- Be a visible presence within the school and work with the Key Stage 5 student leadership team on selected projects
- Communicate with students, staff, parents, school visitors, governors and other external bodies as required
- Work with other schools on designated projects
- Chair meetings and support the Deputy Head boy and girl team
- Promote the ethos of the school

### Person Specification

- Strong communication skills – both written and verbal
- Able to think and act independently
- Be able to work with staff and students to implement ideas with limited guidance
- Hard working and committed to both the role and the school
- Be approachable and friendly
- An excellent role model
- Have excellent organisational skills

**Responsible to: Mrs Rodgers**