



DECLARATION OF BUSINESS OR PECUNIARY INTERESTS

A register of pecuniary interest is in place within the school and as such, any governors or employees are asked to record any pecuniary interest held either personally or through a company or relative partner. An 'interest' is a situation where a governor or employee of an academy may be affected personally or financially, directly or indirectly, or in some way be involved in a decision made at a meeting where the governor is present. The School Governance Procedures state that members of the Governing Body with any such interest must declare it as soon as possible at any meeting of the full Governing Body or committee meeting. Their withdrawal and return should be minuted. There is not a comprehensive definition of what constitutes a pecuniary interest. In all cases, the natural meaning of the words has to be put in the particular context of the contract or other matter being discussed.

Direct Pecuniary Interests

The following are examples of a direct pecuniary interest:

- Any payment of salary allowances or other expenses to a member of staff from the school/academy/academy trust budget.
- Any appointment where a governor is a candidate
- A governor or member of staff runs their own business and has been or could be paid for work done or services received from the school/academy/academy trust budget or any other school/academy/academy trust funds.
- Land owned by a governor or member of staff where its value might be affected by proposals about the school's land or buildings.

Indirect Pecuniary Interests

A number of matters can be treated as an indirect pecuniary interest. Some examples are as follows:

- A governor or member of staff own shares in or is a member of a company or another body which has a direct pecuniary interest;
- A governor or member of staff is a business partner of a person or company who has a direct pecuniary interest;
- A governor or member of staff is employed by a person or company which has a direct pecuniary interest;
- A governor or member of staff has a spouse or is living with another person who has an interest in the contract or matter being discussed, including an appointment to the staff of the school/academy/academy trust
- The contract or matter relates to an appointment at the school/academy/academy trust which could result in another vacancy for which the governor or member of staff could be a candidate.

Interests that are not Pecuniary

Some matters are not considered as creating a pecuniary interest. Some examples are as follows:

- Being a Councillor on a local authority;
- Being a rate payer or Council Tax payer in the area of the school/academy/academy trust ;
- Or members of school/academy/academy trust staff, having an interest that is no greater than the interest of the generality of staff in a matter;
- Having an interest that is so remote or insignificant that it cannot reasonably be regarded as likely to influence a governor or member of staff.

Governance Roles in other Educational institutions

Schools and academies are now required to publish any governance roles currently held by directors/governors in other educational institutions. This also includes those positions held within the last 12-months, where a governor has subsequently come to the natural end of or terminated their term of office. It is therefore essential that where you do or have a governance role within another educational institution you provide full details on the declaration form.

**FINANCIAL YEAR 2020-21
Declaration of Business
and Pecuniary Interests**



The purpose of this declaration is to provide protection for individuals involved in purchasing goods or services from the school budget.

The declaration should be completed in ink, updated every year and signed by:

- The Headteacher;
- Any member of staff involved with purchasing and;
- All members of the Governing Body.

Name:

Position:

Business Interests: (please tick the relevant box)

- I, and members of my family have no financial or personal interests, such as a relationship with a local supplier, which could be perceived as an unfair influence on the decision making process relating to official school purchases.
- I declare the following business interest on behalf of myself and my immediate family, and undertake to exclude myself from the decision making process relating to official school purchases in these areas:

Name/relationship to me	Organisation	Nature of business	Nature of interest

Other interests: (please indicate any other connections or responsibilities)

Committee Membership :

Chair or Vice Chair:

Committee Chair:

Connections to Members of Staff:

School Governor in another School:
(name of school)

I undertake to inform the Headteacher of any changes that will affect the above declaration.

Signature:

Date:

NB: This form is to be returned to the school. It is retained in school for audit purposes.