



8th March 2017

Dear Parent/Carer

Re: Year 10 Parents ' Evening

Staff will be in the School Theatre and Gym from 4.30 pm to 7.00 pm to discuss your child's progress on the following date:

Wednesday 15th March 2017

The appointment sheet which your child will complete in consultation with their teachers can be found overleaf. They should list their names for you. As you may not be able to see all of your child's teachers and their tutor, it is important that you discuss any areas of concern with your child before they arrange the appointments for you.

If your son/daughter is on report to their tutor, please ensure you book an appointment with your child's tutor. Miss Bell, Miss Feeney, Mrs Palmer and Mr Gardner will all be available during the evening too.

In order to help the evening run smoothly, please could you keep to the **five minute** time allowance and on arrival, sign in on the sheets available outside the theatre.

Yours faithfully

Miss D Bell
Progress Leader Year 10

✂ _____

Student's Name : Tutor Group:

I am able/unable to attend the Parent's Evening on Wednesday 15th March 2017

Signed: (Parent/Carer)



FIRE EVACUATION PROCEDURES

If you detect a fire, please break the nearest fire break glass and alert the nearest member of staff.

If, in the event of a fire, upon hearing the fire alarm, please make your way to the nearest fire exit and follow the signs to the fire assembly points, behind the tennis courts.

If this Assembly point is blocked, please use the alternative route to enter the field at the back of Court Block or the field behind the Music block.

FIRST AID ARRANGEMENTS

If you require First Aid whilst on this site, please alert the nearest member of staff, who will assist you.

TOILETS

Toilets for people with disabilities (unisex), can be found in the Admin Block and the Languages Block.

Please note that the whole of the Tile Hill Wood site
(both inside and outside of the buildings) is a non-smoking area.
For Health & Safety reasons apart from the meeting area
ALL the areas of the School are out of bounds

| TIME | Teachers' name | TIME | Teachers' name |
|------|----------------|------|----------------|
| 4.30 | | 5.50 | |
| 4.35 | | 5.55 | |
| 4.40 | | 6.00 | |
| 4.45 | | 6.05 | |
| 4.50 | | 6.10 | |
| 4.55 | | 6.15 | |
| 5.00 | | 6.20 | |
| 5.05 | | 6.25 | |
| 5.10 | | 6.30 | |
| 5.15 | | 6.35 | |
| 5.20 | | 6.40 | |
| 5.25 | | 6.45 | |
| 5.30 | | 6.50 | |
| 5.35 | | 6.55 | |
| 5.40 | | 7.00 | |
| 5.45 | | | |